



United States Postal Service
Office of Inspector General
Attn: Human Resources
1735 N. Lynn Street, 10th Floor
Arlington, VA 22209-2020

USPSOIG VACANCY ANNOUNCEMENT #03-34

AMENDED Criminal Investigator

Grade: Band I FLSA: Exempt
*Salary: \$23,442 - \$79,629 Per Annum
(Locality Pay & LEAP Pay Authorized)
Position: Multiple in various locations
Relocation Expenses Will Not Be Paid
Open: 10/15/03 Close: 11/14/03
*Career Ladder to GS-12 equivalent with
promotion potential to GS-13 equivalent
at management's discretion

The Office of Inspector General of the United States Postal Service is seeking highly qualified individuals to fill entry level criminal investigator positions in various locations. Applicants must demonstrate the potential to conduct Federal criminal investigations. The OIG conducts investigations to prevent and detect fraud, waste, abuse and mismanagement affecting the Postal Service.

MINIMUM QUALIFICATIONS

- Bachelor's degree from an accredited college or university, or four years of related professional experience

DESIRABLE QUALIFICATIONS

- Advanced Academic Degree
- 24 semester hours in accounting

In accordance with applicable laws:

- Maintain eligibility to operate motor vehicles
- Must be at least 21 years of age and not have reached your 37th birthday at the time of initial appointment to a law enforcement position
- Able to qualify and maintain authorization to carry firearms including no current or previous domestic violence charges/convictions
- Able to maintain physical, mental and emotional standards and requirements necessary to perform law enforcement assignments
- Required to work unscheduled, irregular hours with the possibility of personal risks
- Must be willing to relocate at the direction of management

EVALUATION FACTORS

- Ability to research, analyze and make recommendations on complex investigative and administrative issues
- Ability to effectively present information both orally and in writing to convey ideas and concepts regarding complex and sensitive investigations
- Ability to work with a team and develop and maintain effective working relationships with others from within and outside the agency at a variety of levels and with differing backgrounds and points of view

ADDITIONAL REQUIREMENTS

- Ability to pass a physical examination, drug screening, psychological examination, and a background investigation
- Selectee will be subject to random drug testing
- May require up to 40 percent travel
- Ability to successfully complete the Basic Criminal Investigator Training Course at the Federal Law Enforcement Training Center

BASIS OF RATING

Candidates will be evaluated on the skills they possess that are directly related to the duties of the position and/or the experience, education and training, that indicates the applicant's ability to acquire the particular knowledge and skills needed to perform the duties of the position.



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Criminal Investigator

TO BE CONSIDERED, APPLICANTS MUST SUBMIT

- An OF-612, SF-171, PS Form 2591, PS Form 991, or a resume
- Latest performance appraisal (within 15 months)
- A separate, written narrative that describes specific experience (tasks and accomplishments) for each Evaluation Factor (limited to one page per factor)

NOTE

- **OPEN TO ALL SOURCES**
- **U.S. CITIZENSHIP REQUIRED**
- **SEND YOUR APPLICATION TO THE ABOVE ADDRESS**
- **MUST BE RECEIVED BY THE CLOSING DATE OF THE ANNOUNCEMENT**

Applicants must meet all eligibility requirements by the closing date of the announcement. **All letters and packages mailed must have a return address and include the vacancy announcement number on the envelope.**

REASONABLE ACCOMMODATIONS

This agency provides reasonable accommodations to applicants with disabilities. If you require accommodations for any part of the application and/or hiring process, please call (703) 248-2353. The decision on granting an accommodation request will be made on a case-by-case basis.

LOCATIONS

Atlanta, GA; Boston, MA; Brooklyn, NY; Buffalo, NY; Chicago, IL; Cleveland, OH; Denver, CO; Detroit, MI; Hoboken, NJ; Houston, TX; Kansas City, MO; Los Angeles, CA; Miami, FL; New Haven, CT; New Orleans, LA; Philadelphia, PA; Phoenix, AZ; Pittsburgh, PA; Providence, RI; Raleigh/Greensboro, NC; Richmond, VA; St Louis, MO; San Francisco, CA; Seattle, WA

***PLEASE SPECIFY THE LOCATION(S) UNDER WHICH YOU WOULD LIKE TO BE CONSIDERED.**

Job Line Number:
1-888-OIG-HIRO
1-888-644-4470
DC Relay Service:
202-855-1234 (TTY)
Or Visit our website:
www.uspsoid.gov

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